

IOWA STATE COLLEGE—SERVICE REPORT

Quarter Winter Date Jan 14-29 Department Library ~~Part Time or Full Time~~ Full Time
 Name Charles H. Brown Rank Professor Section _____ Office Room, No. 204 Library Bldg. Library Part Time or Full Time

INSTRUCTOR'S RECORD OF PERSONAL TEACHING

Lect. Rec. or Quiz	Laboratory	Research and graduate subjects conducted by conference			Total No. of hours per subject or section
		No. of Students	No. of Hours of Teaching	No. of Students	
(1)	(2)	(3)	(4)	(5)	(6)
12	1	13	1		
Cere 101	R	109	x 1		
Chem 101	R	90	x 1		
Five 110	R	70	x 1		
Age 596	R	19	x 1		

ASSISTANCE RECEIVED

Name of Assistant	Clock Hours
(11)	(12)
Bess Lowry	13
	10
Frances Warner	90
Mrs A.S. Achen	70
Frances Warner	19

PERCENTAGE DISTRIBUTION OF SERVICE

Instructional Work—*DESCRIPTION	PERCENT
A Preparation, Grading papers, Consultation	30%
B Research—*DETAILS TO BE GIVEN ON REVERSE SIDE. Finishing up report on financial administration of Univ. Libraries	5%
C Administration—*DESCRIPTION In charge Library	45%
D Extension—*DESCRIPTION Supervision Radio Library activities, Correspondence re on Rural Libraries, etc.	10%
E Other Activities—*DESCRIPTION President Iowa Lib Assoc. Chairman Radio Broadcasting Committee A.L.A.	10%
*Use Supplemental Sheet if necessary	TOTAL 100%

ANALYSIS OF REGISTRATION

(Should include total number in all sections of each subject)

INTERDIVISIONAL INSTRUCTION

CLASSES

Subject No.	No. of Sections	Ag.	As. Engr.	Engr.	H. Ec.	Ind. Sci.	Vet. Med.	Grad.	Others	Total	Non-Coll.	Fr.	So.	Jr.	St.	Grad.	Others	Total
12	2							13	13	13						13		13
Cere 101	1	1		9						10		9			1			10
Chem 101	3			90						90		90						90
Five 110	2			70						70								70
Age 596	1		19							19								19

For 6 weeks

xx and others.

Laboratory methods

proved Charles H. Brown

Head of Department

INSTRUCTOR'S TEACHING SCHEDULE

NOTE—Write after the course number Lc. for lecture, C for conference, R for recitation or quiz, and Lb. for laboratory. If you have more than one section of the same subject, distinguish the sections by small numerals above and to the right of the subject number to which they apply. E.g., 609² Lc. means a lecture hour in subject 609, second section. Mark "O.H." for office hours regularly observed for consultation.

[illegible]

*Should check with numbers given on face hereof.

RESEARCH (To be filled in if research is reported on reverse)

Report on all projects or problems in progress, or which have not previously been reported as Dropped, Completed or Suspended

[illegible]

**Abbreviate as I. C., Coop., As., Con.

Give complete citations to all publications which have appeared under your name in last three months, and include the number of the problem or project represented

(Use additional sheet if more space is needed)